

BURTON UPON STATHER PARISH COUNCIL FULL COUNCIL MINUTES
TUESDAY 19TH DECEMBER 2023 IN THE VILLAGE HALL

Present:

Cllr P Pringle (Chair)	Cllr S Barnes	Cllr E Evans	Cllr C Harber
	Cllr J Mitchell	Cllr S Nicholson	Cllr R Webber

Also present: the Clerk, Ward Cllr Ogg and five members of the public

The meeting began at 7.00pm. Cllr Pringle welcomed everyone to the meeting.

Public session

A member of the public who was present had written to the parish council regarding a name change for the burial ground. The Clerk read out their letter. Three other members of the public came for an update on Kingsferry Wharf. The first member of the public also mentioned about stopping people parking on the verges and was informed that the parish council had been trying to enforce this for sometime.

Ward Cllr Ogg reported that there was funding for the 80th anniversary of D-Day commemorations. North Lincolnshire Council had tripled the fines for fly-tipping, cycle nuisances and litter. There was an online survey regarding Devolution and open days were being held in January to answer any questions. North Lincolnshire Council was providing grants for sustainable planting. Cllr Webber enquired about the Kings trees for the verges.

There being no further comments or questions, the meeting was opened at 7.10pm.

23/197 Apologies for absence

Apologies were received from Cllr Bull

23/198 Declaration of Interest – Code of Conduct adopted by this Council:

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Harber, prejudicial and personnel for 23/210a & 23/210b

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

Cllrs Evans and Harber for the village hall.

It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to bring items 23/205d & 23/205g further up the agenda.

23/205 Reports: to receive the following reports and resolve any actions arising:

d. Burial Ground

Members discussed the suggestion of renaming the burial ground and it was agreed to put an article in the next newsletter and have a poll at Burton in Bloom event in June. Cllr Barnes mentioned that the door on the burial ground noticeboard was not closing properly. The Clerk would investigate this.

g. Kingsferry Wharf

The Clerk had had a call with the directors of MCL Solutions Ltd and received updated information. She had been informed that:

- no waste products would be brought in, nor incineration take place at the wharf.
- Bagged items would arrive and be transported onto barges to be taken further up the river towards Rotherham. These would be loaded at the key side.
- The maximum weight of the ships arriving at the wharf would be a gross weight of 3,500 tonnes which would include the weight of the ship and its cargo. The longest a ship could be is 114 metres.
- Working hours would be 7am -6pm although some ships may come in at night due to the tides.
- It was mentioned that some bagging would take place at the wharf, but MCL Solutions Ltd did not need to apply for a permit since there was already one in place, which the previous leaseholder had applied for. The Clerk checked this out with the Humber & Goole Port Health Authority and this is not the case since the previous permit was rescinded in 2022.
- There will be 24-hour CCTV on site
- The new lights were installed as a condition set by the Associated British Ports. Planning permission for lights was given in 1979, so the Clerk is checking with NLC planning as to whether they are covered by that planning permission and if so, are there are any conditions for when they can be used and their brightness.
- Some goods will leave the wharf by lorry but there should not be excessive numbers. If lorries are not taking the correct route to and from the wharf, their number plate should be taken and reported to the Clerk, who will report them to their company. If a certain haulier continues to use forbidden routes, then the Clerk will report them to MCL Solutions Ltd who stated that they would stop using that company.
- No one should visit the wharf uninvited since it is a working business.

Cllr Nicholson gave an update on information he had received from a wharf employee. He informed the members that a lorry had tried to turn right out of Stather Road onto the High Street but could not get the turn so had to reverse back, nearly hitting a car. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED**

unanimously to suspend Standing Orders. A member of the public mentioned about the working hours and the newly installed lights. It was agreed that the Clerk would write to Associated British Ports asking if there were any conditions for the lights, since they had insisted that they were installed. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to reinstate Standing Orders.

7.30pm the members of the public left the meeting

23/199 Acceptance of minutes for the meeting held on Tuesday 21st November 2023

Members had received the draft minutes of the meeting held on Tuesday 21st November 2023 prior to the meeting. Cllr Webber mentioned that for item 23/190a, she voted against the proposal to submit the advertising consent application. It was proposed by Cllr Harber, seconded by Cllr Mitchell and **RESOLVED** unanimously that with the amendment for item 23/190a that the resolution was passed with one against, the minutes were a true and accurate record. Cllr Pringle duly signed the minutes.

23/200 Clerk’s report

Members had received a report prior to the meeting. They were informed that the Clerk had received a phone call from Anglian Water. The water tower had been shut down in November for repairs but more were discovered than expected. Usually, Burton was provided with water from the water tower and pumps at Thealby, but since the water tower was now shut off, when there was high demand for water, the Thealby pumps couldn’t always cope which is why water loss was happening. The water tower should be back in use by March 2024. It was agreed that the Clerk would get Utility Aid to check suppliers for a better deal on the utilities. The Clerk agreed to attend a webinar with Northern Powergrid on 9th January 2024. It was agreed to have a stall at the Burton in Bloom summer event.

23/201 To consider and discuss any issues raised in the public session not covered on the agenda.

Nothing to discuss

23/202 Correspondence to be noted and resolved upon

Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. Correspondence to be resolved upon.

From	Correspondence	Action
National Grid	Offer to meet to update the parish council about the North Humber to High Marnham grid upgrade project	It was agreed the Clerk would arrange an online evening meeting
NLC	Notice of review of polling stations	Noted
Resident	Concerns about the mud on the road between Burton and Nomanby	The Clerk had emailed County Turf asking them to clear up the mud at the end of each day
NLC	Sustainable planting grant	It was agreed that the Clerk would work with Burton in Bloom to apply for this grant for the plants in the planters and bicycles

23/203 Councillor’s Forum: Councillor’s information exchange (10 minutes)

Cllr Webber mentioned that there were potholes on Flixborough Road, near the post box and Cllr Pringle mentioned that the ones on Darby Road had still not been filled in. The Clerk would report these to NLC. Cllr Mitchell mentioned about the road surface towards the top of Stather Road; the Clerk had already reported this, and a job ticket had been raised. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to suspend Standing Orders so that Ward Cllr Ogg could speak. Ward Cllr Ogg mentioned that there was a new Highways Officer at NLC. It was proposed by Cllr Mitchell, seconded by Cllr Harber and **RESOLVED** unanimously to reinstate Standing Orders. Cllr Nicholson informed the members about digital security and that there was currently no security for the public access wifi at the village hall and pavilion. Cllr Harber asked him to email the information to the village hall committee. It was also agreed that the information should be sent to the Clerk and included as an agenda item for the next meeting.

23/204 Review/Adoption of the following policies:

- a. Health and Safety
- b. Social Media
- c. Recording of Meetings
- d. Management of Transferable Data

Cllr Webber mentioned that the policies should include that if they were not adhered to, then an investigation would take place which may lead to disciplinary action. It was proposed by Cllr Harber, seconded by Cllr Mitchell and **RESOLVED** unanimously to accept the review of these policies with the additional information included in them.

23/205 Reports:

a. Burton Playing Fields

Members were informed that the fish and chip van that used to visit at the playing field had asked to return in the new year. They would possibly visit on a Wednesday evening except the last one of the month, since an alternative fish and chip van attended then. The pre-application request for the football club’s storage container had been submitted to NLC. The Clerk asked for it to be clarified if council had agreed to the advertising boards being placed on the new fence as requested by the football club. A discussion took place, and two proposals were suggested by Cllr Mitchell, which were put to the vote by Cllr Pringle. Cllr Pringle proposed that the advertising boards could be fixed permanently

on the fence, and this was unsuccessful with one in favour, five against and one abstention. Cllr Pringle then proposed that the advertising boards could be placed on the fence only whilst matches were taking place which was **RESOLVED** unanimously. Members were informed that the five year electrical inspection was due at the pavilion and would be arranged in the new year. The Legionella risk assessments had been received and the Clerk would check them for any actions. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to apply for the National Lottery grant for the monkey challenge equipment and install one piece at the playing field

b. Village Hall Committee

Cllr Harber read out a report from the Chair of the committee.

c. Thealby: Play Area

It was agreed to apply for a second piece of monkey challenge equipment for Thealby Play Area.

e. Allotments

Members were informed that renewals were being returned. There were currently three vacant plots with one person on the waiting list. It was agreed to offer a second plot to current tenants.

f. Public Rights of Way/Footpaths/Burton Hills

Cllr Mitchell mentioned that work had begun on the dyke on Burton Hills and was progressing well. A silt trap may need to be installed but that could be investigated in the new year once the work had been completed. There was a tree down on the bridleway which Cllr Mitchell would sort out.

h. NLGEP

Members were informed that the Secretary of State had asked the applicant and other organisations some questions with a response required by 12th January 2024. Cllr Nicholson mentioned that the shareholders of Solar 21 were holding out to see whether planning permission would be given, rather than to force the company to go into liquidation.

23/206 Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising.

Members were informed that the grant for the table tennis table had been applied for with NLC, but due to the sports funding now being used up, the parish council would need to pay £205 towards the cost. It was proposed by Cllr Nicholson, seconded by Cllr Mitchell and **RESOLVED** unanimously to pay the £205 should the grant application be successful. The Clerk had claimed the grants for the defibrillator from NLC and the electrical fees and burial ground bench from Grange Windfarm and was waiting for it to be paid.

23/207 Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising.

Members were informed that the bus shelter repairs had been delayed due to the weather and should be done at the end of January. A resident had suggested a bin be placed at the bus shelter at Thealby and it was agreed to ask NLC if they would empty an additional bin. If so, a bin would be purchased. Cllr Mitchell agreed to replace the drainpipe that had been removed from this bus shelter. The Clerk mentioned that a few years ago NLC had suggested that the parish council take over the verge cutting between the villages, but nothing had come of this. It was agreed that the Clerk would make some enquiries. Cllr Nicholson informed the council that the hedge at the top of Stather Road was overgrown towards the road. The Clerk would mention this to Normanby Estates.

23/208 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them.

The Clerk read out a reply from NLC regarding park wall at Normanby which mentioned that the speed limit had been looked at previously and it was felt that the current speed limit was appropriate. It was proposed by Cllr Mitchell, seconded by Cllr Webber and **RESOLVED** unanimously that the Clerk should write back stating that residents were concerned about the speed limit, the road was regularly used by cyclists, tractors from County Turf turned out of fields onto it and the junction with Bagmoor Lane was on a bend, so council believed it should be reduced. Cllr Evans mentioned that it would be better if cars could only park on one side of the road in Normanby and it was agreed to write to NLC about this issue. Cllr Nicholson mentioned that the double yellow lines opposite Old Row on Stather Road had still not been reinstated, The Clerk agreed to chase this with NLC.

23/209 To consider the following planning applications:

a. Any applications received after the date of the Agenda being sent out.

None received

b. Planning comments submitted to NLC since the last Council meeting

Planning Number	Application	Response
PA/2023/1852	Planning permission to replace sash windows and front door to front elevation at 23 High Street, BUS	Members have no concerns with this application, and it would be good to see this work done

c. Planning decision made by NLC

Planning No.	Application	NLC Decision
PA/2023/1630	Planning permission for a single storey front extension at 16 The Avenue, BUS	Permission granted
PA/2023/1712	Planning permission to amend condition 1 (approved drawings condition) of PA/2022/1394 namely to reduce the size of the proposed dwelling at 16 The Avenue, BUS	Permission granted
PA/2023/1688	Planning permission for the removal of existing double concrete sectional garage and the erection of a larger double garage at 6 Somerset Drive, BUS	Permission granted

23/210 Finance:

a. Budget: to receive and resolve to accept draft budget for 2024/2025

The Clerk went through the draft budget explaining where lines had been amended since the last meeting. Cllr Webber mentioned that there maybe some training requirements for the Clerk and it was agreed to increase that budget line by £500. It was proposed by Cllr Mitchell, seconded by Cllr Webber and **RESOLVED** with one abstention that the budget for 2024/2025 would have expected income of £23,383 and expenditure of £107,816

b. Precept: to resolve the precept for 2024/2025

It was proposed by Cllr Mitchell, seconded by Cllr Webber and **RESOLVED** with one abstention to set the precept for 2024/2025 at £84,933.

c. To consider and approve current income and expenditure

The Clerk went through the expenditure and income for the financial year so far, explaining why some budget lines were close to their limit. There were no questions

d. Monthly balances on accounts and unrepresented cheques in the accounting period

The Clerk went through the balances of the accounts.

e. To approve payment of accounts and receipts and any other outstanding payments

The Clerk explained to members about the subscription to Parish Online and it was proposed by Cllr Mitchell, seconded by Cllr Webber and **RESOLVED** unanimously to subscribe to the mapping system. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to pay the invoices for December. It was proposed by Cllr Mitchell, seconded by Cllr Webber and **RESOLVED** unanimously to transfer £6,000 from the Barclays savings account to the Barclays current account so that the invoices could be paid.

Company	GROSS	Reason
Employee	1436.21	December salary
HMRC	370.66	December tax/NI
ERPF	444.23	December pension
EE	23.96	clerk's mobile (DD)
J Crowston	90.00	office & pavilion cleaning -Nov (paid BACS 7/12/23)
Quickline	0.00	Pavilion broadband
Pestcotek	100.00	Mole removal
Barclaycard	382.73	postage/A4 paper/line paint/bin bags/padlock etc
Parish Online	91.39	annual subscription
ERNLLCA	108.00	Councillor training
Spitfire Services	102.00	Pavilion alarm service
Yards Apart	540.00	Removal of trees on playing field
SLCC	229.00	Membership fee
LIVES	500.00	Parish Council Grant (paid BACS 7/12/23)
Various	510.00	Bus shelter payments (x6)
Sheffield Tree Care	1026.00	Cherry tree crowned - parish office
Anglian Water	15.73	Parish Office water (paid DD 27/11/23)
Humber Merchants	120.78	Wood to shore up grave
Utility Warehouse	541.48	Electricity/Gas/Broadband (DD)
Holls Electrical	93.60	Electrical connection for Defibrillator(grant funded)
J Crowston	67.50	office & pavilion cleaning -Dec
	6793.27	

8.30pm Ward Cllr Ogg left the meeting

23/211 Closed session: to resolve to go into closed session and discuss staff matters

It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to take agenda item 23/211 into Closed Session to members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, for members to receive updates on items that contained information of a confidential nature. Members discussed the appointment of a Grounds Maintenance Operative. It was agreed that the personnel committee would hold a meeting in the new year

It was proposed by Cllr Webber, seconded by Cllr Barnes and **RESOLVED** unanimously to come out of closed session.

There being no further business the meeting was closed at 8.35pm. The next scheduled meeting will be held on Tuesday 16th January 2024 at the Village Hall at 7pm.

Chair's signature.....

Date.....