



BURTON UPON STATHER PARISH COUNCIL
The Parish Office, High Street, Burton upon Stather, DN15 9DE.
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Parish Clerk: Candace Brent

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 19th July 2022 at 7.00pm**
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be an Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below.
Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 21st June 2022
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. Quickline: to receive a verbal report on the site visit held on 4th July 2022
9. Playing Field Pavilion: to receive a verbal report on the working group meeting held on 18th July 2022
10. Action Plan: to review and update the three-year plan and resolve any actions arising
11. Review/acceptance of policies
 - a. Volunteer
 - b. Disciplinary Procedure
 - c. Disciplinary Hearing Procedure
 - d. Grievance Procedure
 - e. Grievance Hearing Procedure
12. Reports: to receive the following reports and resolve any actions arising:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Facebook
 - e. Burial ground
 - f. Allotments
 - g. Public Rights of Way/Footpaths
 - h. Youth Council
 - i. ERNLLCA North Lincolnshire District Committee
13. Grants:
 - a. to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
 - b. to consider any community grant applications and resolve any matters arising
14. Maintenance in the Villages: To receive a verbal update on any maintenance issues and resolve any actions arising
15. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them and to include:
 - a. Quiet Lanes in the parish similar to those adopted in Suffolk

16. To consider the following planning applications:

a. Any applications received after the date of the agenda being sent out

b. Planning Applications

Planning Number	Application
PA/2022/1113	Application to fell crown reduce a holly situated within Normanby's conservation area at Kilve House, 11 Main Street, Normanby
PA/2022/1162	Application for approval of all reserved matters pursuant to application PA/2002/0516 dated 29/03/2005 for one dwelling at Former 32, Stather Road, BUS
PA/2022/1164	Single storey rear extension, dormer roof extensions and alterations and two storey front extension at Green Trees, 12 Burton Road, Thealby

c. Planning decisions made by NLC

Planning Number	Application	Response
PA/2022/43	Planning permission to erect two-storey extensions and detached garage, and carry out internal alterations at 6 Glebe Close, BUS	Permission granted

17. Finance:

a. To delegate to the Clerk the payment of any invoices received by 13th August to be paid on 16th August

b. To consider and approve current income and expenditure

c. Monthly balances on accounts and unrepresented cheques in the accounting period

d. To approve payment of accounts and receipts and any other outstanding payments

18. Closed session: to receive an update from the Clerk on staff employment

C E Brent

Candace Brent

Clerk to Burton upon Stather Parish Council

13th July 2022