

BURTON UPON STATHER PARISH COUNCIL FULL COUNCIL MINUTES
Tuesday 17th January 2023 in the Village Hall

Present:	Cllr C Harber (Chair)	Cllr P Bell	Cllr S Bull	Cllr E Evans	Cllr D Faulks
		Cllr J Mitchell	Cllr P Pringle	Cllr R Webber	Cllr E Whittaker

Also present: the Clerk and Ward Cllr Marper

The meeting began at 7.00pm

Public session

Cllr Marper gave a verbal report:

Speed Signs

The sitings for the speed signs have been considered by NLC Highways Traffic Safety Officer and the following response received: "I have had an initial look on maps, and the Thealby Lane option shouldn't be a problem, good line of sight in both directions if we were to install a post somewhere in the middle, and good clearance to utilise a solar powered device. The Avenue/Main Street - I will have to have a more in depth look as there is quite a lot of tree coverage along the road, which will possibly hinder a solar powered device as well as the line of sight of a device. Burton Road – I would just need to ensure that we can install a passively safe post, which can site the device as the road is a 50mph limit. I am hoping to get out to site later this week, which will give me a better indication of the suitability of the suggested locations, and whether there may be more suitable locations for the devices."

7.03pm Cllr Whittaker arrived

Thealby Lane – Pothole

NLC contractors carried out substantial permanent patching on Thealby Lane to repair the actionable defects in November. A small section of this has failed; the contractor has been made aware of this and they are due to come out and carry out repairs.

Numerous potholes Burton to Normanby and Normanby – Thealby

Reported and chased up for actions

Imagination Library

10-year anniversary of Imagination Library. That is 10 years of all children registered 0-5 years who have received a FREE book every month.

Crack down on Scammers/ Fraud.

Tens of thousands of families across North Lincolnshire are being asked to step up and join a new offensive designed to crack-down on scammers. And to help people, simple cards are being distributed across North Lincolnshire, reminding people to stop before making payments, challenge the people asking for payments and to protect themselves. 40,000 cards will be distributed across the rural areas in the first wave to protect vulnerable residents.

Fly tipping

People across North Lincolnshire are being warned to dispose of their rubbish properly or risk a punishing fine. The amount of household waste thoughtlessly dumped on streets, at laybys, beauty spots and on the ground at recycling banks has previously increased following the festive period as people look for quick and cheap ways of offloading bags of rubbish and cardboard boxes that build up over Christmas. Anyone caught dumping rubbish – or paying an unlicensed carrier to dump it – will be given a £400 fixed penalty notice as part of North Lincolnshire Council's zero tolerance policy. Officers always investigate and it is the householder's responsibility to dispose of their rubbish properly and to check if the person they are paying is a licensed waste carrier. You can report fly-tipping, including photos of videos of anyone you see in the act, on the NLC website.

There being no further comments or questions, the meeting was opened at 7.10pm.

23/1 Apologies for absence

Apologies were received and accepted from Cllrs Collinson and Nicholson. Also, apologies received from Ward Cllrs Ogg and Rowson.

23/2 Declaration of Interest – Code of Conduct adopted by this Council:

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Harber declared an interest in item 23/6 and Cllr Mitchell for items 23/13b and 23/16c

b. To note dispensations given to any member of the council in respect of the agenda items listed below
Cllrs Faulks and Harber for the Village Hall.

23/3 Acceptance of minutes for the meeting held on Tuesday 20th December 2022

Members had received the draft minutes of the meeting held on Tuesday 20th December 2022 prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Pringle and **RESOLVED** with five for and four abstentions that the minutes were a true and accurate record. Cllr Harber duly signed the minutes.

23/4 Clerk's report

Members had received a report prior to the meeting. Ward Cllr Marper mentioned that the signs for PROW 164 had been ordered but she would chase them up. It was proposed by Cllr Whittaker, seconded by Cllr Webber and **RESOLVED**

unanimously that the Clerk could transfer the remaining amount in the bus shelter budget to the village hall budget since the resident who cleaned one of the bus shelters had refused the payment asking for it to be spent on the village hall. Members were informed that the VAT reclaim had been received. It was agreed to write a thank you letter to the resident who had retired from the playing field litter pick after 15 years. It was proposed by Cllr Mitchell, seconded by Cllr Whittaker and **RESOLVED** unanimously that Cllr Bull could attend the 'Good Employer' training. Members discussed a coronation gift for the children of the village, and it was agreed that the Clerk would provide some confirmed prices for memorabilia at the next meeting. Ward Cllr Marper mentioned that there would be a grant available from NLC to cover some of the costs. Members were informed that Cllr Johnston had resigned from the Council, so another councillor would be required to help with the quarterly financial reviews. Cllr Whittaker offered if there was no one else available but would have to meet in an evening.

23/5 To consider and discuss any issues raised in the public session not covered on the agenda
None

Cllr Pringle took the chair for the following agenda item

23/6 Correspondence to be noted and resolved upon

Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. Correspondence to be resolved upon.

From	Correspondence	Action
Resident	Request for fixed goal posts and pull-up gym equipment at the playing field	The Clerk was asked to enquire if the resident knew that there were goal posts at the MUGA. She would also get prices for pull-up bars.
Quickline	Suggestion to hold cinema event on the weekend before Valentine's Day	Noted
Distorted Thinking	Website Schedule renewal	It was proposed by Cllr Mitchell, seconded by Cllr Webber and RESOLVED with one abstention to arrange to have this schedule signed by two councillors and the contractor

Cllr Harber returned to the Chair

23/7 Councillor's Forum: Councillor's information exchange (10 minutes)

Cllr Webber mentioned about cars parking on the footpaths and verges and Ward Cllr Marper agreed to report them to NLC again

23/8 Annual Parish Meeting Awards: to resolve the promotion of these awards

Cllr Harber reminded the members that it had been agreed to give awards for community work at the parish meeting. It was agreed to put an article in the newsletter asking residents to nominate people. A certificate would be given along with a shield that should be returned each year. It was also agreed to investigate having a roll of honour. Community groups would be invited along with the families of the late Peter Hearn and the late Geoff Robinson. Tea/coffee and cake would be provided.

It was proposed by Cllr Webber, seconded by Cllr Whittaker and **RESOLVED** unanimously to suspend Standing Orders so that Ward Cllr Marper could speak.

23/9 NLGEP: update on the planning application progress

Ward Cllr Marper informed the members of the training day with Seeds of Change, a group who help local communities to get involved in opposing contentious planning applications. She also reminded members that the open floor hearing was taking place at Forest Pines, Broughton on 24th January at 2pm and 7pm and that it was important for people to attend.

It was proposed by Cllr Whittaker, seconded by Cllr Webber and **RESOLVED** unanimously to reinstate Standing Orders.

The Clerk mentioned that the RAIN working group would like to have its own terms of reference so that they could make their own decisions with a Facebook page and website. It was proposed by Cllr Whittaker, seconded by Cllr Pringle and **RESOLVED** unanimously to let the group break away to manage itself as a campaign group so that it can be independent from the Parish Council.

23/10 Review/acceptance of policies:

- a. Councillor/Officer Protocol
- b. Bereavement/Compassionate Leave
- c. Equality & Diversity
- d. Training

Members reviewed the above policies. It was proposed by Cllr Webber, seconded by Cllr Pringle and **RESOLVED** with one abstention to adopt the Councillor/Officer Protocol, to accept two amendments to the Training Policy and the reviews of the other two policies.

23/11 Reports:

a. Burton Playing Fields

Members were informed that the person interested in using the pavilion as a café would arrange door to door market research and report back to the Council. The NLC community grant could be applied to for any alterations to the pavilion. There were now three regular hirers using the pavilion.

b. Village Hall Committee

Cllr Faulks informed the members that there was nothing to report on the village hall, except that hirers were still changing the heating controls. Cllr Pringle enquired about the building repairs and was informed there was nothing to report.

c. Thealby: Play Area and defibrillator

Nothing to report

d. Facebook

Nothing to report

e. Burial Ground

Members were informed there were four burials booked in. The Clerk was still chasing the £50 owed by an undertaker.

f. Allotments

Members were informed that all the plots had been renewed. The association had enquired about installing an owl box and the Parish Council had no objections. The Clerk would let Normanby Estates know.

g. Public Rights of Way/Footpaths/Burton Hills

Members were informed that that the Ash tree had had its lower branches cut back

h. Youth Council

Nothing to report

23/12 Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising.

Members were informed that the application to Grange Windfarm had been successful and £3,018.27 had been awarded for half the cost of the defibrillator for Thealby, the installation costs, a replacement bench at the burial ground, the office ramp handrail and stepladders. The NLC In Bloom Grant needs to be claimed by the end of February. It was proposed by Cllr Whittaker, seconded by Cllr Harber and **RESOLVED** unanimously to consider applying to Grange Windfarm for a grant for Christmas lights.

23/13 Maintenance in the Villages:

a. to receive a verbal update on any maintenance issues and resolve any actions arising

It was proposed by Cllr Mitchell, seconded by Cllr Whittaker and **RESOLVED** unanimously to accept the quote of £90.56 and replace the outside light at the parish office.

b. To receive draft extended contracts for Burton Hills maintenance & the grass verge cutting

Members had received draft extended contracts prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Faulks and **RESOLVED** with one abstention for the Clerk to arrange for two councillors and the contractors to sign the extended contracts

23/14 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them

Members were informed that the Clerk had chased with NLC about having double yellow lines on the bend of Stather Road. The suggestions for traffic calming on Normanby Road, Normanby had been forwarded to NLC. The potholes on Wiltshire Ave had been reported and filled in. The parking of cars on the end of Barnston Way had been reported and passed to the traffic team at NLC.

23/15 To consider the following planning applications:

a. Any applications from the date of the Agenda being sent out

None received

b. Planning Applications

Planning Number	Application	Response
PA/2022/2152 Retrospective Application	Planning permission to erect a 1800mm high timber waney edge fencing, fence posts and gate at the Sheffield Arms, BUS	It was proposed by Cllr Pringle, seconded by Cllr Mitchell and RESOLVED unanimously to give the following response: the fence had reduced the car park by 6 parking spaces which causes congestion elsewhere with the overspill. The confined area is a store for animals which cause noise disturbance day and night for neighbouring residents. The bins now cause an obstruction in the entrance/exit to the car park making delivery vehicles having to unload in the road. The Council is not impressed when planning applications are done retrospectively.
PA/2022/2196 Retrospective Application	Planning permission for installation of flat roof dormer window to rear at 7, The Old Estate Yard, Normanby	No comments unless the neighbours have concerns
PA/2022/2214	Planning permission to erect a single-storey rear extension at 30a High Street, BUS	No comments

Members were informed that a resident was concerned that some caravans at Brookside Caravan Park were occupied, despite a planning application last year to amend the dates when people could not stay on the site. This was queried with NLC and reported that different areas of the site have different planning permissions. After investigating it was found that there had been no breach of the planning permission.

8.10pm Ward Cllr Marper left the meeting

c. Planning decisions made by NLC

Planning Number	Application	Response
PA/2022/1162	To erect a dwelling with all matters reserved for subsequent consideration at former 32 Stather Road, BUS	Permission granted
PA/2022/1924	The installation of a handrail on the ramp outside the Parish Office at Burton upon Stather Parish Council, High Street, BUS	Permission granted

23/16 Finance:

a. To consider and approve current income and expenditure

The Clerk explained expenditure against the budget. There were no questions on the reports

b. Monthly balances on accounts and unrepresented cheques in the accounting period

The Clerk went through the balances of the accounts.

c. To approve payment of accounts and receipts and any other outstanding payments

It was proposed by Cllr Whittaker, seconded by Cllr Webber and **RESOLVED** with one abstention to pay the invoices for January. It was proposed by Cllr Webber, seconded by Cllr Bull and **RESOLVED** unanimously to transfer £2,000 from the Barclays savings account to the Barclays current account so that the invoices could be paid.

Company	GROSS	Reason
EE	21.20	clerk's telephone
Employee	19.14	trailer light bulbs
Barclaycard	452.39	saplings/line paint/GMO phone
Pestcotek	100.00	Mole removal
J Crowston	54.00	Pavilion/office cleaning
Baa Yuma	600.00	2nd payment for Burton Hills maintenance
LA Tree & Groundcare	550.00	Ash tree - Burton Hills
SLCC	222.00	Annual membership
Scunthorpe Lawnmowers	37.20	strimmer cord
Wave	7.00	Pavilion water
Employees	2241.99	January salary
HMRC	286.64	Tax/NI
ERPF	632.69	Pension
Humbers Merchants	196.31	Aluminium step ladders (grant funded)
	5420.56	

There being no further business the meeting was closed at 8.15pm. The next scheduled meeting will be held on Tuesday 21st February 2023 at the Village Hall at 7pm.

Chair's signature.....

Date.....