



**BURTON UPON STATHER PARISH COUNCIL**  
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**Parish Clerk: Candace Brent**

Notice is hereby given that the Full Council Meeting of BURTON UPON STATHER PARISH COUNCIL  
Will be held on **TUESDAY 16<sup>TH</sup> JANUARY 2024 at 7.00pm**  
At the Village Hall, Todds Lane, Burton upon Stather  
when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

## Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
  - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below.  
Members declaring interests should identify the agenda item and type of interest being declared
  - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 19<sup>th</sup> December 2023
4. To receive the minutes from the personnel meeting held on Tuesday 9<sup>th</sup> January 2024
5. Clerk's report
6. To consider and discuss any issues raised in the public session not covered on the agenda
7. Correspondence to be noted and resolved upon
8. Councillor's Forum: Councillor's information exchange (10 minutes)
9. Digital Security: to receive a report and resolve any actions arising (Cllr Nicholson)
10. Government Consultation on Street Vote Development Orders: to receive a draft response and resolve any actions arising.
11. Review/adoption of the following policies:
  - a. Councillor/Officer Protocol
  - b. Information & Data Protection
  - c. Training
  - d. Vexatious Complaints
12. Reports: to receive the following reports and resolve any actions arising:
  - a. Burton Playing Fields
  - b. Village Hall Committee
  - c. Thealby Play Area
  - d. Burial ground
  - e. Allotments
  - f. Public Rights of Way/Footpaths/Burton Hills
  - g. Kingsferry Wharf
  - h. NLGEP
13. Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
14. Maintenance in the Villages:
  - a. to receive a verbal update on any maintenance issues and resolve any actions arising
  - b. to receive a verbal report on the state of the noticeboards
15. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
16. To consider the following planning applications:
  - a. Any applications received after the date of the agenda being sent out
  - b. Planning Applications
  - c. Planning decisions made by NLC

17. Finance:

- a. To resolve any amendments to the budget since the last meeting
- b. To resolve any amendments to the precept since the last meeting
- c. To receive a report on changing energy supplier and resolve any actions arising
- d. To consider and approve current income and expenditure
- e. Monthly balances on accounts and unrepresented cheques in the accounting period
- f. To approve payment of accounts and receipts and any other outstanding payments

18. Closed session: to resolve to go into closed session:

- a. To discuss staff matters

*C E Brent*

Candace Brent  
Clerk to Burton upon Stather Parish Council  
10<sup>th</sup> January 2024