



**BURTON UPON STATHER PARISH COUNCIL**  
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**Parish Clerk: Candace Brent**

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL  
Will be held on **TUESDAY 18<sup>th</sup> January** at 7.15pm  
At the Village Hall, Todds Lane, Burton upon Stather  
when the following business will be transacted.

There will be an Open Session prior to the full council meeting, commencing at 7.15pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.30pm or at the closure of the Open Session, whichever is the sooner

## Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
  - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
  - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 21<sup>st</sup> December 2021
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. Meeting Dates:
  - a. To resolve to hold the September meeting on 6<sup>th</sup> September 2022
  - b. To resolve to hold the Annual Parish Meeting 24<sup>th</sup> May 2022
9. Budget/Precept:
  - a. to finalise and resolve the budget for 2022/2023
  - b. to agree and resolve the precept for 2022/2023
10. Review/acceptance of policies:
  - a. Equality and Diversity
  - b. Bereavement and Compassionate Leave
  - c. Training
11. Reports: to receive the following report and resolve any actions arising
  - a. Burton Playing Fields
  - b. Village Hall Committee
  - c. Thealby Play Area
  - d. Facebook
  - e. Burial ground
  - f. Allotments
  - g. Public Rights of Way/Footpaths
  - h. Platinum Jubilee
  - i. Youth Council
12. Grants: to receive a report of progress with grant applications and resolve any actions arising
13. Maintenance in the Villages:
  - a) To receive a verbal update on any maintenance issues and resolve any actions arising
  - b) To receive an update on the devolution of tasks from NLC and resolve any actions arising

14. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
15. To consider the following planning applications:
  - a. Any applications received after the date of the agenda being sent out
  - b. Planning Applications
  - c. Planning decisions made by NLC
16. Finance:
  - a. To consider and approve current income and expenditure,
  - b. Monthly balances on accounts and unrepresented cheques in the accounting period
  - c. To approve payment of accounts and receipts and any other outstanding payments

*C E Brent*

Candace Brent  
Clerk to Burton upon Stather Parish Council  
12<sup>th</sup> January 2022