

FULL COUNCIL MINUTES
Tuesday 17th May 2022 in the Village Hall

Present:	Cllr C Harber (Chair)	Cllr P Bell	Cllr S Bull	Cllr D Faulks	Cllr W Johnston	Cllr J Mitchell
		Cllr S Nicholson	Cllr P Pringle	Cllr C Sharp	Cllr R Webber	Cllr E Whittaker

Also present: the Clerk and three residents

The meeting began at 7.00pm

Public session

One resident asked that the minutes of the last meeting could be amended to state his name for when he applied to be co-opted onto the Council. A second resident was representing Curly's Athletes to inform the Council about the Normanby 10k run on 26/6/22. The road closure would be between 9.30am and 11.15am and they were hoping that residents would support the runners along the route.

7.05pm Cllr Bell arrived at the meeting

It was noted that Wood Top had a closure notice from 20/6/22 to 1/7/22. The Clerk would contact NLC to check that this would not coincide with the race closure.

There being no Ward Councillors present, the Clerk read out a report from them.

'NLC is now supporting 150 Ukraine evacuees who are settling with families throughout the county. There is more levelling-up for our area: New purpose built short-break facility and almost £6m will be invested in a new multi-purpose facility offering short-break care in Scunthorpe, helping support families. A new post-16 special free school is being built in Scunthorpe, supporting more students to develop important life skills

We had a very entertaining litter pick with our enthusiastic Burton Youth Councillors and residents. Thanks to all involved and thanks also to all those residents who contacted us for litter picking equipment so that they could tidy up our area during their own walks and strolls. It was noticeable that this time round there was less litter on the road out of Burton to Thealby compared to the litter pick we carried out with the Parish Council a while ago. This has to be attributable to our local volunteers who regularly carry out litter picks in the area. Cllr Ogg has been in touch regarding the defibrillator in Thealby, and Overhall Transport are happy to have it on their building. We continue with the programme of highway repairs, Wood Top Road to Burton. Stather Road, Burton repairs will be carried out when the Water Board have completed their investigations and drainage repairs. It is now on the programme of works for the summer months and will include all of Stather Road not just the top of the hill. Various roads in Burton have been repaired including Barnston Way, Dorset Close, Orchard Drive and Glebe Close. Work will be carried out to the mini roundabout road in Normanby including new signage.

92000 new trees have been planted and we will be planting more on the field off Normanby Road.

In Bloom Grants have been given out in addition to other grants from the Community Grant Pot including £4019 to the Parish Council for resurfacing of the entrance to playing field car park and for Commemorative Jubilee coins for Burton School Children. R-evolution at Normanby Hall, the Horticulture and Bike Projects, has received £10,000. We were pleased to meet the Deputy Chair Cllr Pringle and our local MP Andrew Percy along with the Leader of the Council and Nolan Bennett on the newly completed walking route from Burton to Thealby and Normanby; thank you to the Parish Council for working with us on this.

Solar 21 has withdrawn its latest application for the Green Energy Park but the letter on the planning inspectorate website states 'with a view to resubmit by end of April'. Meanwhile NLC are in final stage of completing the Local Plan which identifies housing and employment sites and this site at Flixborough Industrial Estate is NOT allocated for development. Therefore, there will be an onus on the developer to say why their proposed development IS required. If a further application is submitted to the National Infrastructure Commission, then we will represent local residents' concerns

The over 75-year-olds are currently being vaccinated through their primary care doctors or through the Ironstone Centre. Overall vaccination rates of the over 12's stands at over 50%.

Energy Rebate Payments via Council Tax: £150 has been paid to 40,000 households. Letters are being sent to the remaining households not on Direct Debit and arrangements will be made to pay people either into their bank account or via the post office. Weed spraying is continuing about North Lincolnshire and a sweeping arrangement will follow up after one month of the treatment.

Anyone looking for careers help, training guidance and upskilling opportunities – along with crazy activities, food stalls and live music – look no further than the first ever North Lincolnshire Careers Fest on Saturday 21 May. This is taking place at the UCNL on Ashby Road and in Central Park between 1pm – 4pm; visitors will find dozens of businesses and organisations dedicated to helping them take the next pathway in their career journey

Armed Forces Day is back for 2022 and will return in all its glory to a fun-filled family outdoor event on Saturday 18 June at Brumby Hall Sports Ground in Scunthorpe, to include a Spitfire flypast. Promising to be a great day out, entry is free from 11am and closes at 4pm.'

There being no further comments or questions, the meeting was opened at 7.15pm.

22/71 Election of the Chair

It was proposed by Cllr Pringle, seconded by Cllr Nicholson and **RESOLVED** unanimously to elect Cllr Harber as the Chair of the Council for the next twelve months. Cllr Harber signed the declaration of acceptance of office.

7.18pm Cllr Johnston arrived at the meeting

22/72 Election of Vice Chair

It was proposed by Cllr Harber, seconded by Cllr Mitchell and **RESOLVED** unanimously to elect Cllr Pringle as the Vice Chair of the Council for the next twelve months. Cllr Pringle signed the declaration of acceptance of office.

22/73 Apologies for absence

Apologies were received from Cllrs Collinson and Taylor. Also, from Ward Cllrs Marper, Ogg and Rowson

7.22pm one resident arrived at the meeting

22/74 Declaration of Interest – Code of Conduct adopted by this Council:

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Pringle for item 22/89d personal and prejudicial interests

b. To note dispensations given to any member of the council in respect of the agenda items listed below

Members signed dispensations for the Council year 2022/2023.

22/75 Acceptance of minutes for the meeting held on Tuesday 19th April 2022

Members had received the draft minutes of the meeting held on Tuesday 19th April 2022 prior to the meeting. Cllr Harber mentioned that ‘the churchyard’ had been called ‘the cemetery’ in the public session. This was amended along with the resident’s request to be named in the minutes when he applied for co-option. It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** with two abstentions that after these amendments had been made, the minutes were a true and accurate record. The minutes were duly signed by Cllr Harber.

7.30pm one resident left the meeting

22/76 Clerk’s report

Members had received a report prior to the meeting. They were informed that the Clerk had received one quote to secure a support to the side of the office ramp. Another company had visited but not provided a quote whilst about six other companies had refused to quote for the work. It was agreed that the Clerk would ask for an updated quote from the company that had provided one. It was proposed by Cllr Whittaker, seconded by Cllr Webber and **RESOLVED** unanimously that the Grounds Maintenance Operative could purchase a replacement mobile phone for a maximum of £20. Cllr Harber updated the members on a request from a resident at Thealby about purchasing an old phone box to house a defibrillator. Since the Ward Councillors report had stated Overall’s were willing to have it on their building, this would be pursued first.

22/77 Appointment of members to the Personnel Committee

It was proposed by Cllr Bull, seconded by Cllr Nicholson and **RESOLVED** unanimously that Cllrs Faulks, Pringle, Webber and Whittaker would be appointed to the Personnel Committee.

7.40pm one resident left the meeting

22/78 Review of terms of reference for the Personnel Committee

It was proposed by Cllr Webber, seconded by Cllr Whittaker and **RESOLVED** with one abstention to accept the review of the terms of reference for the Personnel Committee.

22/79 Appointment of members to carry out the quarterly financial review

It was proposed by Cllr Webber, seconded by Cllr Whittaker and **RESOLVED** unanimously that Cllrs Bull, Johnston, Mitchell and Pringle would carry out the quarterly financial reviews.

22/80 To elect Councillors to represent this Council at the ERNLLCA district committee meetings, NATS meetings, Roxby Landfill and any other meetings as mentioned by the Council

It was agreed that Cllrs Webber and Harber would represent the Council at ERNLLCA meetings, Cllr Nicholson at Roxby Landfill meetings, Cllrs Harber and Pringle at NATS meetings and Cllrs Harber and Nicholson for the NLGEP working group.

22/81 Review of:

- a. Standing Orders**
- b. Financial Regulations**
- c. Co-option Policy**
- d. Complaints Procedure**

Members reviewed the above policies together. It was agreed to accept the amendments to section 18 of Standing Orders on procurement due to the UK leaving the EU and to amend wherever it stated ‘he’ to gender neutral. It was agreed to add into the Co-option Policy after number vi, that ‘residents can only apply for co-option, once per Council year’. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to accept the reviews of these policies with the suggested amendments.

e. Arrangements for insurance cover

Members were informed that the ride-on mower insurance was due, and the Clerk had checked it. There were no amendments required. The Council insurance would be reviewed in September when the renewal was received.

f. Council subscriptions

Members had received a list of the Council subscriptions prior to the meeting. Since some of these had increased after the budget had been set, it was accepted that they would exceed the subscription budget line. It was agreed to make sure this budget line was increased for the next financial year.

g. Council direct debits

Members had received a list of the Council direct debits prior to the meeting and noted them.

h. Expenditure incurred under S137 of the Local Government Act

Members were informed that the only expenditure incurred under S137 of the Local Government Act was the poppy wreath at £17

22/82 To agree the time and place of ordinary meetings until the next annual meeting

Members had been given a list of the ordinary meetings for the next Council year prior to the meeting. These would be posted onto the website.

22/83 To consider and discuss any issues raised in the public session not covered on the agenda

7.50pm It was proposed by Cllr Webber, seconded by Cllr Whittaker and **RESOLVED** unanimously to suspend Standing Orders to allow the resident who had arrived after the public session to speak. The resident mentioned that he lived on Stather Road and understood that there were concerns about some building work happening near there on Burton Hills. The work taking place was on his own land and not building work. The land that members of the public were concerned about had recently been sold but no work was currently taking place there.

7.55pm the resident left the meeting. It was proposed by Cllr Webber, seconded by Cllr Whittaker and **RESOLVED** unanimously to reinstate Standing Orders.

22/84 Correspondence to be noted and resolved upon

Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. There was no correspondence to be resolved upon.

22/85 Councillor's Forum: Councillor's information exchange (10 minutes)

Cllr Harber commended Cllr Nicholson on the good work he had recently done with a trip to Poland taking supplies for the people of Ukraine. Cllr Nicholson mentioned that it was the 96th trip that the organisation had made and spoke about the realities that were found when the items were delivered. Cllr Webber asked if the daffodils could be cut down before the jubilee weekend and enquired as to when the verges would be cut on Wood Top. She was pleased to see that the trees on the Avenue now formed a canopy and reminded her of when she was a child. Cllr Mitchell mentioned that the footpath from Walcot needed cutting and Cllr Whittaker stated that it would be cut this week. It was agreed that the Clerk would check with the Ward Councillors to see what was happening about the transferring of ownership of Ridgewood Drive snicket to NLC and she would check with Nolan Bennett of NLC about the barrier on Wood Hill.

22/86 Annual Parish Meeting (24/5/22): Update on the preparations and resolve any actions arising

Members were informed that the school choir would sing and that there would be some community groups with displays. The agenda had been issued and the Youth Council also wanted to give a report. Tea and coffee would be served before the meeting. It was agreed to open the village hall at 5pm for the groups to erect their displays. Volunteers were required to help with the set up and Cllr Bull offered to help. Cllr Pringle had been in touch with the family of Geoff Robinson, and they were delighted that next year an award would be given in his name. Cllr Whittaker was still enquiring about the naming of the other award.

22/87 Reports:

a. Burton Playing Fields

Members agreed to sell the grounds maintenance equipment that was no longer being used due to more appropriate equipment being purchased. It was agreed that the grounds maintenance operative could place paving slabs by the pavilion where the large bin was sited. This would make it easier to move and not damage the grass. The Clerk had obtained a second quote for the floodlights at the pavilion. After a discussion, it was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to accept this second quote to have the lights changed to 2 x 300w LED but to have extra wire in case they needed to be put on a higher pole at a later date. This proposal included that the football club would be asked to sign an agreement to use the field for training throughout the winter months for one year. Cllr Nicholson agreed to find out how much the football club pay for training at Normanby Park Sport and Activity Club. Cllr Mitchell was asked about the taps at the pavilion and he confirmed that they could be purchased cheaper than quoted by the plumber. It was agreed to ask if the plumber would install taps purchased by the parish council.

8.30pm Cllr Nicholson left the meeting

b. Village Hall Committee

Cllr Faulks updated the Council on the recent surveys that had been carried out on the village hall. He thanked the cleaner and the new treasurer for they had done. The returns had been sent to the Charity Commissioner

8.34pm Cllr Nicholson returned to the meeting

Cllr Harber mentioned that the Clerk was arranging a date for the PAT testing. Members had received the finance report as requested. Cllr Johnston enquired about the leak in the roof which had been reported by a hirer, but no water had come through since and the roof was going to be looked at in the near future.

c. Platinum Jubilee

It was agreed that Cllrs Pringle and Sharp would visit the primary school to hand over the jubilee coins. Cllr Whittaker mentioned that the Westlands Club had an event on the Saturday evening and could this be advertised with the other events. Cllrs Faulks, Harber, Johnston, Pringle, Sharp and the Clerk agreed to be on the stall at the fete on Saturday 4th June.

d. Youth Council

The Youth Council had agreed to paint the bus shelter at Normanby and it was suggested that they contact local retailers to ask for paint etc. They had asked to have t-shirts with the logo printed on them. It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously to purchase six t-shirts from Pinders Schoolwear Ltd at a £15 logo set up fee and £7.50 per t-shirt.

e. NATS

Cllr Pringle had attended the NATS meeting but there had been nothing relevant to the parish mentioned.

8.53pm Cllr Whittaker left the meeting

22/88 To consider the following planning applications:

a. Any applications from the date of the Agenda being sent out

Planning Number	Application	Response
PA/2022/893	Application to prune an ash and beech, both within G2 of the Tree Preservation (Burton upon Stather) Order 1961 at 5 Glebe Close, BUS	No comments as long as the debris is removed and not left on Burton Hills

b. Planning Applications

None

c. Planning decisions made by NLC

Planning Number	Application	Response
PA/2022/569	Notice of intention to undertake a crown reduction on a holly tree within Normanby's conservation area at 11 Main St, Normanby	Permission granted
PA/2022/456	Notice to replace the windows on the front elevation with wooden sash at 27 High St, Burton upon Stather	Permission granted

22/89 Finance:

a. Quarterly financial review report

Members received the quarterly financial review report prior to the meeting. There were no questions asked.

b. To consider and approve current income and expenditure

The Clerk went through the Detailed Receipts and Payments by Account Report and mentioned that the payments for the staff's salary for April had not been paid until 5th May, so would not show until next month.

c. Monthly balances on accounts and unrepresented cheques in the accounting period

The Clerk went through the bank account totals, mentioning that the total amount in Barclays was close to the maximum that would be protected by the Financial Services Compensation Scheme. If this increased, she would move some over to the Lloyds bank account.

d. To approve payment of accounts and receipts and any other outstanding payments

It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to transfer £9,000 from the Barclays savings account to the Barclays current account so that the invoices could be paid. It was proposed by Cllr Faulks, seconded by Cllr Johnston and **RESOLVED** with one abstention to pay the invoices.

HMRC	214.32	April Tax/NI
ERPF	545.66	April Pension
Employees	1947.48	April Salary
EE	27.76	clerk's telephone
Employee	91.69	fuel/vinyl/bolts/paint/padlock/sand
Employee	71.10	Travel expenses
Barclaycard	12.06	postage/GMO phone top up
Pestcotek	100.00	Mole removal
J Crowston	54.00	Cleaning pavilion/office
Yards Apart	1989.96	Grass verge cutting
Scunthorpe Lawnmowers	1092.00	STIHL head and attachments
J4Decor	355.00	Painting of entrance area at the pavilion
Burton in Bloom	1000.00	Grant Aid
Winterton Scout Group	250.00	Grant Aid
Normanby Estates	150.00	Burton Hills lease
T Rowbotham	90.00	Playing field litter pick Jan-Mar
Gallagher	288.45	Ride on mower insurance
Wave	13.18	Water for parish office
Mackays	76.80	Red Diesel
Utility Warehouse	377.49	Gas/electricity/broadband

Hygiene Hub	16.79	Blue tissue roll
Cllr Pringle	<u>11.98</u>	Keys cut
	8775.72	

There being no further business the meeting was closed at 8.59pm. The next scheduled meeting will be held on Tuesday 21st June 2022 at the Village Hall.

Chair's signature..... Date.....