



BURTON UPON STATHER PARISH COUNCIL
The Parish Office, High Street, Burton upon Stather, DN15 9DE.
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Parish Clerk: Candace Brent

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 13th October 2020** at 6.30pm
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be an Open Session prior to the full council meeting, commencing at 6.30pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 6.45pm or at the closure of the Open Session, whichever is the sooner

Please note: Face coverings must be worn when entering the Village Hall and remain in place until you are seated.

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 8th September 2020.
4. Clerk's report
5. Correspondence to be noted and resolved upon
6. Councillor's Forum: Councillor's information exchange (10 minutes)
7. Planning for the future: to discuss the government white paper on the planning reforms and to resolve any actions arising
8. Review of the following policies:
 - a. Emergency plan
 - b. Risk management assessment
9. Todds Lane: to receive an update on enquiries regarding the road surface and resolve any actions arising
10. Speeding in the Villages: to receive a verbal update
11. Website: to receive an update
12. Newsletter: an update on the progress of the next edition and to arrange delivery
13. Local Council Awards Scheme: to receive a verbal update and agree to register for the scheme
14. Remembrance Day: for members to discuss how this should be commemorated with the current restrictions and to resolve any actions arising
15. To receive reports from the following and resolve any actions arising:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Facebook
 - e. Make Burton Accessible

- f. Burton Hills Lease
- g. Public Rights of Way
- h. Burial Ground
- i. Allotments

- 16. Grants: to receive a report of progress with grant applications and resolve any actions arising
- 17. Maintenance in the Village: To receive a verbal update on any maintenance issues and resolve any actions arising
- 18. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
- 19. To consider the following planning applications:
 - a. Any applications received after the date of the Agenda being sent out
 - b. Planning Applications

Planning Number	Application
PA/2020/654	Planning permission to erect single-storey rear extension to existing garage & erect new detached garage at 5 Norfolk Ave, BUS
PA/2020/276	Appeal of planning permission refusal for the change of use of land to permit the siting of static caravans at Brookside Caravan Park, Stather Road, BUS
PA/2020/1247	Notification for prior approval for a proposed change of use of a building from office use (Class B1(a)) to a dwelling house (Class C3) at First Floor Office, 32 Main Street, Normanby

- c. Planning decisions made by NLC

Planning Number	Application	Response

- 20. Finance:
 - a. Budgets: for members to consider the budget for 2020/2021
 - b. To agree to request grant requests from local community groups
 - c. To consider and approve current income and expenditure
 - d. Monthly balances on accounts and unrepresented cheques in the accounting period
 - e. To approve payment of accounts and receipts and any other outstanding payments

Candace Brent
 Clerk to Burton upon Stather Parish Council
 7th October 2020