



BURTON UPON STATHER PARISH COUNCIL
The Parish Office, High Street, Burton upon Stather, DN15 9DE.
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Parish Clerk: Candace Brent

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 20th December 2022 at 7.00pm**
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below.
Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 15th November 2022
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. Budget:
 - a. to receive and resolve the draft budget for 2023/2024
 - b. to resolve the precept for 2023/2024 & accept the NLC grant
9. Playing Field Pavilion: to receive the suggested uses for the pavilion and resolve on any actions arising
10. NLGEP: update on the planning application progress and to resolve for someone to represent the Council at the hearings in January 2023
11. Review/acceptance of policies
 - a. Health & Safety
 - b. Information & Data Protection
 - c. Sickness Absence
12. Reports: to receive the following reports and resolve any actions arising:
 - a. Burton Playing Fields
 - b. Village Hall Committee
 - c. Thealby: Play Area & defibrillator
 - d. Facebook
 - e. Burial ground
 - f. Allotments
 - g. Public Rights of Way/Footpaths/Burton Hills
 - h. Youth Council
13. Grants:
 - a. to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
 - b. to receive a verbal update on the grant application from Normanby Park Sport & Activity Club and resolve any actions arising
14. Maintenance in the Villages: To receive a verbal update on any maintenance issues and resolve any actions arising
15. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
16. To consider the following planning applications:
 - a. Any applications received after the date of the agenda being sent out

b. Planning Applications

Planning Number	Application
PA/2022/1924	Planning permission for the installation of a handrail on the ramp outside the parish office, High Street, BUS
PA/2022/2071	Planning application to create new and widened vehicular entrance at Kings Ferry House, Kings Ferry Wharf, Stather Road, BUS

c. Planning comments submitted to NLC prior to the meeting

Planning Number	Application	Comments
PA/2022/1478	Application to vary condition 2 of PA/2019/1839 namely to change double garage to triple garage - AMENDED PLAN - Proposed Block Plan, Garage Elevations, Floor & Roof Plans (Rev C) at land adjacent to 30 High Street, BUS	The Parish Council would like to confirm that it still upholds its previous comments given on 7th September 2022 and this amendment has not made it change its views.

d. Planning decisions made by NLC

Planning Number	Application	Response
PA/2022/1755	Planning permission to erect two-storey extensions and alterations including partial demolition of the existing house at Glebe House, 25 St Andrews Drive, BUS	Permission granted
PA/2022/1891	Application to fell a horse chestnut within G3 at 11 Holme Drive, BUS	Permission granted

17. Finance:

- a. To consider and approve current income and expenditure
- b. Monthly balances on accounts and unrepresented cheques in the accounting period
- c. To approve payment of accounts and receipts and any other outstanding payments

C E Brent

Candace Brent

Clerk to Burton upon Stather Parish Council

14th December 2022