

BURTON UPON STATHER PARISH COUNCIL FULL COUNCIL MINUTES
Tuesday 20th December 2022 in the Village Hall

Present:	Cllr C Harber (Chair)	Cllr P Bell	Cllr D Faulks	Cllr W Johnston
		Cllr S Nicholson	Cllr P Pringle	Cllr R Webber

Also present: the Clerk, Ward Cllr Ogg and one resident

The meeting began at 7.00pm

Public session

The resident was the Chair of the Youth Council and had come to see what went on at a Council meeting. She thanked the Parish Council for its support given to the Youth Council.

There being no further comments or questions, the meeting was opened at 7.01pm.

22/166 Apologies for absence

Apologies were received from Cllrs Bull, Evans, Mitchell and Whittaker. Cllr Collinson is on an agreed sabbatical until January 2023. Also, apologies received from Ward Cllr Marper.

22/167 Declaration of Interest – Code of Conduct adopted by this Council:

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Harber declared an interest in item 22/173

b. To note dispensations given to any member of the council in respect of the agenda items listed below
 Cllrs Faulks, Harber and Johnston for the Village Hall.

22/168 Acceptance of minutes for the meeting held on Tuesday 15th November 2022

Members had received the draft minutes of the meeting held on Tuesday 15th November 2022 prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously that the minutes were a true and accurate record. Cllr Harber duly signed the minutes.

22/169 Clerk's report

Members had received a report prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Johnston and **RESOLVED** unanimously that the Clerk could attend website accessibility and councillor induction training at a cost of £70. It was agreed not to renew the Zoom subscription.

22/170 To consider and discuss any issues raised in the public session not covered on the agenda

None

7.05pm Ward Cllr Ogg arrived. It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously to suspend Standing Orders so that Cllr Ogg could give his report.

Cllr Ogg mentioned that he was still waiting for the dog poo signs for PROW 164. Cllr Webber asked if there was an update on the barriers for Wood Hill but Cllr Ogg only knew that a gas pipe had not been located in the vicinity. Will Bell from NLC legal department was trying to get an answer for the delay in getting the barrier installed. He also mentioned that since the gates at Overhall's in Thealby had been repositioned it made it difficult for HGV's so with NLC permission a sign had been installed. Cllr Nicholson enquired about the resurfacing of Stather Road, but Cllr Ogg only knew that a survey had been done and it was on the list.

7.19pm it was proposed by Cllr Webber, seconded by Cllr Faulks and **RESOLVED** unanimously to reinstate Standing Orders.

22/171 Correspondence to be noted and resolved upon

Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. Correspondence to be resolved upon.

From	Correspondence	Action
Char.gy	Fully Funded EV Charging Points	Members agreed that there did not currently appear to be a demand in the parish. They would consider this if a demand occurred.
Haxey PC	Request to consider resolution on NLC planning issues	Members were informed that NLC had arranged a meeting with the parish/town councils and the planning department to inform about the 5-year plan on housing. It was felt that nothing further was required

Cllr Nicholson mentioned that he had applied for a grant from edgefund.org.uk for funding for help with the NLGEP proposed application, but unfortunately it had been unsuccessful.

22/172 Councillor's Forum: Councillor's information exchange (10 minutes)

Cllr Johnston mentioned that a resident had enquired as to whether local deaths were advertised anywhere. It was agreed that this was not practical to do.

Cllr Harber declared an interest in the next item, so Cllr Pringle took the chair.

22/173 Budget:

a. To receive and resolve the draft budget for 2023/2024

It was proposed by Cllr Faulks, seconded by Cllr Nicholson and **RESOLVED** with one abstention to accept the budget for 2023/2024

b. To resolve the precept for 2023/2024 & accept the NLC grant

It was proposed by Cllr Nicholson, seconded by Cllr Faulks and **RESOLVED** with one abstention to set the precept at £77,502. It was proposed by Cllr Faulks, seconded by Cllr Johnston and **RESOLVED** with one abstention to accept the grant of £1,422 from NLC.

Cllr Harber returned to the Chair.

22/174 Playing field pavilion: to receive the suggested uses for the pavilion and resolve any actions arising

Members discussed the two proposals. It was proposed by Cllr Webber, seconded by Cllr Pringle and **RESOLVED** with one abstention to ask the mental health and therapy company to change the days they wanted to hire the pavilion. If they couldn't then the current hirer would be asked if they could change their day.

It was proposed by Cllr Faulks and **RESOLVED** unanimously to ask the person interested in using the pavilion as a café to show evidence that it was a viable proposition. The Clerk would enquire about funding and whether 'change of use' would be required.

22/175 NLGEP: update on the planning application progress and to resolve for someone to represent the Council at the hearings in January 2023.

Members were informed that a second written submission had been submitted. In January there was an open floor hearing and issue specific hearings. It was agreed that the Clerk could speak on behalf of the Parish Council at these meetings.

22/176 Review/acceptance of policies:

a. Health & Safety

b. Information & Data Protection

c. Sickness Absence

Members reviewed the above policies. It was agreed to make two amendments to the sickness absence policy. It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously to accept the reviews of these policies, with the suggested amendments to the Sickness Absence policy.

8.15pm Cllr Faulks left the meeting

22/177 Reports:

a. Burton Playing Fields

Members were informed that the meeting with the football club had been cancelled due to unforeseen circumstances, but would be rearranged for January. A dog had been digging on the playing field but this had been reported to the dog warden for evidence. The alarm system at the pavilion had been serviced and the sign stating the local A&E details had been installed at the skatepark.

8.17pm Cllr Faulks returned to the meeting

b. Village Hall Committee

Cllr Faulks informed the members that the Christmas fair had been successful with much help from the committee members. The final figure of money raised had not yet been received. Four builders had been to look at the work required in the village hall but only one had submitted a quote. Further contractors would be contacted in the new year. He had arranged to meet with the heating engineer to discuss boxing in the timer controls for the heating but this had been cancelled, so he would rearrange a date. Cllr Nicholson mentioned that HWRCC had access to funding for village halls.

8.25pm Ward Cllr Ogg left the meeting

c. Thealby: Play Area and defibrillator

Members were informed that NLC could provide a grant for half the cost of the defibrillator but not for the electrical installation. The Clerk provided a quote to have it installed and it was agreed to discuss this further under item 22/178a

d. Facebook

Nothing to report

e. Burial Ground

Members were informed that three plaques had been installed in the natural burial ground and that the Grounds Maintenance Operative had cut back the hedge between the natural burial ground and the conventional area. A funeral director had not paid the full fee for an interment of ashes and still owed £50, but the Clerk was chasing this.

f. Allotments

The water taps had been installed and there was a key held in the office. There were three renewals left to be paid and two vacated which were being re-rented. Cllr Nicholson mentioned that he had been informed that there was not enough water in the dyke to flush through the land drains, but the matter of flooding in the allotments was being looked into.

g. Public Rights of Way/Footpaths/Burton Hills

Members were informed that NLC had given permission for works to be done on the ash tree on Burton Hills and this would be done on 3rd January 2023.

h. Youth Council

Cllr Harber mentioned that the AGM had been cancelled due to not enough members being able to attend. This had been rearranged to the following week but had had to be cancelled again. It would now take place on 25th January 2023. The Youth Council were thinking of ideas to get more people involved.

22/178 Grants:

a. to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising.

Members were informed that the application to the NLC In Bloom grant had been successful but the Parish Council would also need to pay for Burton in Bloom's invoice and claim it back on this grant. Grange Windfarm has offered a grant of £10k to be used for goods and services for the betterment of the parish. It was agreed to ask for the cost of the installation of the defibrillator to be covered by this grant and accept the offer. An article would be put in the next newsletter thanking Grange Windfarm for the generous grant.

b. To receive a verbal update on the grant application from Normanby Park Sport & Activity Club and resolve any actions arising

Members were informed that Normanby Estates were responsible for the trees and not the sport and activity club, so currently this grant was not required.

22/179 Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising

Members were informed that the roundel sticker of Normanby Hall would be fixed to the village sign in Normanby once the weather was drier. The planning application for the parish office ramp handrail had been submitted to NLC and was waiting to be authorised. It was agreed that the Clerk could arrange to have the outside light at the office replaced and the light installed at the pavilion.

22/180 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them

Members were read out the response from NLC regarding siting deer warning signs and it was agreed to monitor the situation. Cllr Nicholson had been approached by a resident of Normanby regarding cars not slowing down when they reached the 30mph speed signs on Normanby Road. They suggested reducing the speed limit to 40mph from the bend, installing flashing speed signs or a speed camera. Previously Councillors had met with the residents and had managed to have the dragons teeth painted on the road surface. It was agreed that the Clerk would pass the residents suggestions onto NLC and copy in the Ward Councillors. Cllr Nicholson enquired about the request for double yellow lines at the top of Stather Road. The Clerk would chase this up.

22/181 To consider the following planning applications:

a. Any applications from the date of the Agenda being sent out

None received

b. Planning Applications

Planning Number	Application	Response
PA/2022/1924	Planning permission for the installation of a handrail on the ramp outside the parish office, High Street, BUS	No comment
PA/2022/2071	Planning application to create new and widened vehicular entrance at Kings Ferry House, Kings Ferry Wharf, Stather Road, BUS	The Parish Council has no concerns although it was asked by some residents if a condition could be included to cut back the all the leylandii to protect the properties across the road.

c. Planning comments submitted to NLC prior to the meeting

Planning Number	Application	Comments
PA/2022/1478	Application to vary condition 2 of PA/2019/1839 namely to change double garage to triple garage - AMENDED PLAN - Proposed Block Plan, Garage Elevations, Floor & Roof Plans (Rev C) at land adjacent to 30 High Street, BUS	The Parish Council would like to confirm that it still upholds its previous comments given on 7th September 2022 and this amendment has not made it change its views.

d. Planning decisions made by NLC

Planning Number	Application	Response
PA/2022/1755	Planning permission to erect two-storey extensions and alterations including partial demolition of the existing house at Glebe House, 25 St Andrews Drive, BUS	Permission granted
PA/2022/1891	Application to fell a horse chestnut within G3 at 11 Holme Drive, BUS	Permission granted

22/182 Finance:

a. To consider and approve current income and expenditure

The Clerk explained expenditure against the budget. There were no questions on the reports

b. Monthly balances on accounts and unrepresented cheques in the accounting period

The Clerk went through the balances of the accounts.

c. To approve payment of accounts and receipts and any other outstanding payments

It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously to pay the invoices for December. It was proposed by Cllr Webber, seconded by Cllr Nicholson and **RESOLVED** unanimously to transfer £10,000 from the Lloyds current account to the Barclays current account so that the invoices could be paid.

Company	GROSS	Reason
HMRC	1039.60	Nov Tax/NI
ERPF	1046.10	Nov Pension
Employees	3283.58	Nov Salary
EE	21.20	clerk's telephone
Employee	17.29	fuel
Employee	72.45	travel expenses
Barclaycard	70.96	Xmas lights/A4 paper/GMO mobile phone
Pestcotek	100.00	Mole removal
J Crowston	77.39	Pavilion/office cleaning
Keystone Architecture	120.00	Planning drawings
Various	425.00	Bus shelter cleaning
Humber Merchants	25.52	Jigsaw blades
GB Sport & Leisure	176.76	Gate closer
John Espin signs	33.33	Signs
Cartridgesave	49.92	printer ink
Allotment Association	53.07	reimbursement for taps
Advertiser	20.00	Newsletter advert refund
Utility Warehouse	447.00	Gas/electricity/broadband
McKays	269.70	diesel
Youth Council	6.97	expenses for halloween party
Lincs Cabinet Makers	151.20	oak fence rails
Spitfire Services Ltd	90.00	Alarm service - pavilion
HMRC	248.33	Dec Tax/NI
ERPF	611.57	Dec Pension
Employees	2189.62	Dec salary
	10646.56	

There being no further business the meeting was closed at 8.55pm. The next scheduled meeting will be held on Tuesday 17th January 2023 at the Village Hall at 7pm.

Chair's signature.....

Date.....