



**BURTON UPON STATHER PARISH COUNCIL**  
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**Parish Clerk: Candace Brent**

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL  
Will be held on **MONDAY 12<sup>th</sup> April 2021** at 6.30pm  
Via Zoom  
when the following business will be transacted.

To receive the link to the meeting, please contact the Clerk on the email address above

There will be an Open Session prior to the full council meeting, commencing at 6.30pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 6.45pm or at the closure of the Open Session, whichever is the sooner

## **Agenda**

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
  - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
  - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Parish Councillor Co-option
4. Acceptance of minutes of the meeting held on Monday 8<sup>th</sup> March 2021
5. Clerk's report
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. To receive reports from the following and resolve any actions arising:
  - a. Burton Playing Fields
  - b. Village Hall Committee
  - c. Thealby Play Area
  - d. Riverside Footpath and Bridleway 167
  - e. Facebook
  - f. Burial ground
  - g. Allotments
  - h. Broadband in Normanby

9. Model Design Code Consultation: to resolve a reply to the consultation
10. Internal Audit: to review the financial internal controls
11. May meeting: to discuss whether to change the date of this meeting and resolve any actions arising
12. Annual Parish Meeting: to agree on a date and format for this meeting
13. Website: to agree a date to make the new website live.
14. Grants: to receive a report of progress with grant applications and resolve any actions arising
15. Maintenance in the Village: To receive a verbal update on any maintenance issues and resolve any actions arising
16. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
  - a. Stather Road (Cllr Nicholson)
17. To consider the following planning applications:
  - a. Any applications received after the date of the Agenda being sent out
  - b. Planning Applications

Planning Number	Application
PA/2021/452	Planning permission to erect single-storey side and rear extensions to the property at 65 Wiltshire Ave, BUS
PA/2021/533	Planning permission to erect a single-storey ground floor rear extension at 11 The Avenue, BUS

c. Planning decisions made by NLC

Planning Number	Application	Response
PA/2021/73	Planning permission to erect a new pitched roof to existing flat roof garage at 11 Somerset Drive, BUS	Permission granted

18. Finance:
  - a. To consider and resolve moving 2020/2021 surplus into earmarked reserves
  - b. To consider and approve current income and expenditure
  - c. Monthly balances on accounts and unrepresented cheques in the accounting period
  - d. To approve payment of accounts and receipts and any other outstanding payments
19. Closed session:
  - a. Update on the ground's maintenance operative
  - b. Clerk's pay scale

*C E Brent*

Candace Brent  
 Clerk to Burton upon Stather Parish Council  
 7<sup>th</sup> April 2021