



**BURTON UPON STATHER PARISH COUNCIL**  
The Parish Office, High Street, Burton upon Stather, DN15 9DE.  
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**Parish Clerk: Candace Brent**

Notice is hereby given that the Meeting of BURTON UPON STATHER PARISH COUNCIL  
Will be held on **MONDAY 8<sup>th</sup> February 2021** at 6.30pm  
Via Zoom

when the following business will be transacted.

To receive the link for the meeting, please contact the Clerk on: [clerk@buspc.org](mailto:clerk@buspc.org)

There will be an Open Session prior to the full council meeting, commencing at 6.30pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 6.45pm or at the closure of the Open Session, whichever is the sooner

## **Agenda**

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
  - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
  - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Parish Councillor Co-option
4. Acceptance of minutes of the meeting held on Monday 11<sup>th</sup> January 2021
5. Clerk's report
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. Policies: to adopt and review the following policies
  - a. Adult Safeguarding
  - b. Child Protection
9. To receive reports from the following and resolve any actions arising:
  - a. Burton Playing Fields
  - b. Village Hall Committee
  - c. Thealby Play Area
  - d. Facebook
  - e. Allotments
  - f. Broadband in Normanby

10. Local Council Award Scheme Action Plan
11. Newsletter: update on the next edition
12. Grounds maintenance operative: to resolve to advertise the grounds maintenance operative job on NLC website and agree process for interviews.
13. Grants: to receive a report of progress with grant applications and resolve any actions arising
14. Maintenance in the Village: To receive a verbal update on any maintenance issues and resolve any actions arising
15. Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
16. To consider the following planning applications:
  - a. Any applications received after the date of the Agenda being sent out
  - b. Planning Applications

Planning Number	Application
PA/2021/73	New pitched roof to existing flat roof garage at 11 Somerset Drive, BUS

c. Planning decisions made by NLC

Planning Number	Application	Response
PA/2020/1923	Determination of prior approval of a household extension at 45 Holme Drive, BUS	Prior approval not required
PA/2020/1834	To prune a beech tree identified as T2, subject to and within Tree Preservation Order at Wayside Cottage, 15 Main Street, Normanby	Permission granted
PA/2020/1891	Planning permission to erect a rear extension and detached outbuilding at Bishopthorpe, 68 Flixborough Road, BUS	Permission granted

17. Finance:
  - a. To consider the grant application from Normanby Cricket Club and resolve any actions arising
  - b. To consider and approve current income and expenditure
  - c. Monthly balances on accounts and unrepresented cheques in the accounting period
  - d. To approve payment of accounts and receipts and any other outstanding payments

*C E Brent*

Candace Brent  
 Clerk to Burton upon Stather Parish Council  
 2<sup>nd</sup> February 2021