

BURTON UPON STATHER PARISH COUNCIL FULL COUNCIL MINUTES
Tuesday 21st February 2023 in the Village Hall

Present:	Cllr C Harber (Chair)	Cllr P Bell	Cllr S Bull	Cllr E Evans	Cllr J Mitchell
		Cllr S Nicholson	Cllr P Pringle	Cllr R Webber	Cllr E Whittaker

Also present: the Clerk, Ward Cllr Marper and two members of public

The meeting began at 7.00pm

Public session

The two members of the public were representing Burton United Football Club. They mentioned that the playing field surface was in a poor condition and wondered if anything could be done about it. It could do with being regularly rolled. The club has 50-65 children on its books from the village.

7.05pm Cllr Whittaker joined the meeting

They would like the Grounds Maintenance Operative to do the line marking and were willing to have the fees increased if this was done. The goals are in good condition but heavy to move so they would like to fix wheels to them. Dogs are still a problem but are willing to work with the parish council when the public space protection order is up for renewal. They would like to have winter training in Burton and have funding for floodlights, but a separate part of the field would be needed and storage for the lights. They would like to use the pavilion for end of year presentations and the changing rooms. They asked about having a fence installed along the hedge side of the pitch since balls are being punctured by the thorns. They said they are willing to pay for and install the fence and want to engage with the community. Last season the U13's reached the final of the county cup.

Ward Cllr Marper gave a report. NLC has frozen its part of the council tax and adult social care has increased by 1.75%. The imagination library will continue as will free parking in the car parks and free swimming in the school holidays. A decision needs to be made regarding the siting of the interactive speed cameras and one resident had suggested one should be near the school. Ridgeway Drive was having road surface repairs. Trees had been planted on Holme Drive. Cllr Webber mentioned whether the tree that had been cut down on Wiltshire Ave would be replaced and Ward Cllr Marper agreed to check this. She reminded members that the Kings Coronation grant was available from NLC.

There being no further comments or questions, the meeting was opened at 7.25pm.

23/17 Apologies for absence

Apologies were received and accepted from Cllrs Collinson and Faulks. Also, apologies received from Ward Cllrs Ogg and Rowson.

23/18 Declaration of Interest – Code of Conduct adopted by this Council:

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None

b. To note dispensations given to any member of the council in respect of the agenda items listed below
Cllrs Harber for the Village Hall and Cllr Pringle for the church

23/19 Acceptance of minutes for the meeting held on Tuesday 17th January 2023

Members had received the draft minutes of the meeting held on Tuesday 17th January 2023 prior to the meeting. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously that the minutes were a true and accurate record. Cllr Harber duly signed the minutes.

23/20 Clerk's report

Members had received a report prior to the meeting. Ward Cllr Marper mentioned that NLC had no signs left that were suitable for PROW 164 but she had asked them to supply laminated ones. It was agreed that the Clerk should sign the service level agreements for the annual playground inspection and to have the dog bins on the paddock emptied. It was proposed by Cllr Whittaker, seconded by Cllr Mitchell and **RESOLVED** unanimously that Cllr Nicholson could attend the 'Chairmanship' training. It was proposed by Cllr Webber, seconded by Cllr Bull and **RESOLVED** unanimously that the Clerk could attend 'Management of Memorials/inspection' training.

23/21 To consider and discuss any issues raised in the public session not covered on the agenda

It was proposed by Cllr Whittaker, seconded by Cllr Mitchell and **RESOLVED** unanimously to suspend Standing Orders so that the members of the public could speak. It was agreed that the Clerk would get a contractor to look at the playing field to come up with suggestions to improve the playing surface. One of the members of the public mentioned that using a roller would help to reduce the chafer grubs. It was proposed by Cllr Whittaker, seconded by Cllr Mitchell and **RESOLVED** unanimously to reinstate Standing Orders. It was agreed to offer the Grounds Maintenance Operative extra hours to mark out the pitch lines and the football club would be invoiced for this. Wheels added to the goal posts had previously been agreed with the Clerk on Health and Safety grounds. The Clerk was asked to check with the insurance company as to whether the insurance would cover the floodlights being charged when the building was empty. It was proposed by Cllr Webber, seconded by Cllr Mitchell and

RESOLVED with one abstention to allow the football club to pay for and install the fence along the hedge side of the pitch as long as there were no objections from Normanby Estates.

23/22 Correspondence to be noted and resolved upon

Prior to the meeting, members had been given a list of all noted correspondence received since the last meeting. Correspondence to be resolved upon.

From	Correspondence	Action
ASTCO	Installation of a charity clothes bin	It was proposed by Cllr Whittaker, seconded by Cllr Webber and RESOLVED unanimously to have a six month trial of a charity clothes bin at the playing field.

23/23 Councillor's Forum: Councillor's information exchange (10 minutes)

Cllr Nicholson mentioned that he had been informed that residents of Old Row had not had their green waste bins emptied on numerous occasions. The Clerk had received an email regarding this and Ward Cllr Marper was looking into it. Cllr Whittaker asked if there was anything that could be done to ensure that the Sheffield Arms was not sold and given another use. The Clerk agreed to investigate whether it could be registered as a community asset.

23/24 To review the NLC Hackney Carriage & Private Hire Licensing Policy and resolve any actions arising

Members noted that they had been given the opportunity to respond to this consultation.

23/25 To receive an update on the proposals for full fibre broadband at the pavilion

Members were informed that Quickline would provide free wifi at the pavilion as long as they could have a sign advertising this and use of the pavilion 3-4 times a year. It was proposed by Cllr Nicholson, seconded by Cllr Whittaker and **RESOLVED** unanimously to accept this offer with Quickline as long as all safeguarding matters are in place.

23/26 NLGEP: update on the recent Issue Specific Hearings held 24-26 January 2023.

Members were informed that the Clerk had attended some of the hearings and that the next Issue Specific Hearings on compulsory purchase were on 7-9 March. Cllr Harber enquired about RAIN and Cllr Nicholson confirmed that he had not involved others as much as he should. He was going to send a report into the examination for today's deadline. Cllr Bell asked if there were national groups who had dealt with these applications before who were involved and was informed that UKWin were working hard to help.

23/27 Coronation: to resolve on the events to commemorate the occasion and memorabilia to be given to the Burton primary school pupils.

Members were informed that the local community groups had met with some councillors and that it was proposed to decorate the High Street and paddock and offer residents to bring a picnic to the paddock on Sunday 7th May. The school was arranging a fancy dress parade from the school to the paddock on the Sunday and a treasure hunt over the weekend. Members discussed whether to provide mugs or bookmarks for the pupils. A vote was taken with 3 members voting for mugs and 6 members voting for bookmarks. It was proposed by Cllr Whittaker, seconded by Cllr Webber and **RESOLVED** with one abstention to purchase red, white and blue bookmarks with the parish council name written along them.

8.20pm Ward Cllr Marper left the meeting

23/28 Review/acceptance of policies:

- a. Code of Conduct
- b. Publication Scheme
- c. Grants

Members reviewed the above policies. It was proposed by Cllr Webber, seconded by Cllr Pringle and **RESOLVED** unanimously to increase the fee for colour photocopies in the publication scheme to 30p per sheet. It was proposed by Cllr Webber, seconded by Cllr Whittaker and **RESOLVED** unanimously to accept the reviews of the other two policies.

23/29 Reports:

a. Burton Playing Fields

Members discussed purchasing pull-up bars for the playing field. It was proposed by Cllr Webber, seconded by Cllr Harber and **RESOLVED** with one abstention to purchase and get installed the Kompan pull-up bars. They were informed that the person interested in using the pavilion for a café had withdrawn their interest.

b. Village Hall Committee

Cllr Harber informed the members that the committee had not made any progress with the work required at the village hall, but there was possibly someone who may join the committee and would be willing to help. A sub-committee was also going to be set up to organise the renovations. It was proposed by Cllr Whittaker, seconded by Cllr Mitchell and **RESOLVED** unanimously to pay the village hall insurance renewal.

c. Thealby: Play Area and defibrillator

Nothing to report

d. Facebook

Nothing to report

e. Burial Ground

Members were informed that two memorial plaques had been installed and one memorial. The outstanding payment had now been paid by the undertaker.

f. Allotments

Members were informed that an owl box would be installed by the allotment association. Sir Reginald Sheffield had given permission for it. Cllr Nicholson had contacted the estate manager regarding the flooding at the allotments but was waiting for him to return his call.

g. Public Rights of Way/Footpaths/Burton Hills

Members were informed that the Grounds Maintenance Operative had replaced the benches on Burton Hills. Cllr Bull mentioned that a member of the public had cleared an area along a non-designated path without Parish council permission. This had been reported to the Clerk who had spoken with the member of public.

h. Youth Council

Cllr Harber mentioned that the Youth Council had held their AGM and the Chair and Vice Chair had been re-elected. The next meeting will be on Wednesday 22nd February.

i. Roxby Landfill

Cllr Nicholson had attended the meeting and mentioned that there were no concerns and everything appeared to be on track.

23/30 Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising.

Members were informed that the defibrillator had been delivered and the Clerk was contacting Overalls to have the ditch dug for the electrics. The bench for the burial ground would soon be ordered and once that was done, the Clerk would claim the grant from Grangewind farm. She mentioned that having discussed the interactive speed signs with NLC community grants department, the parish council would need to purchase the speed signs and pay for the installation. A grant could be applied for from NLC to cover all the costs incurred. After a discussion it was agreed that the interactive speed signs should be sited in the 30mph zones in the following areas: on The Avenue, opposite Wiltshire Ave; coming into Burton along Darby Road; entrance to Thealby when coming from Burton; coming into Burton along Tee Lane. The two suggested positions on Thealby Lane were accepted. It was proposed by Cllr Mitchell, seconded by Cllr Webber and **RESOLVED** unanimously to purchase the speed signs. Members were informed that the In Bloom grant would be claimed soon. It was proposed by Cllr Whittaker, seconded by Cllr Nicholson and **RESOLVED** unanimously to reimburse Burton in Bloom their costs as soon as the grant payment was received.

23/31 Maintenance in the Villages: to receive a verbal update on any maintenance issues and resolve any actions arising

Members were informed that the parish office light had been replaced and the changing rooms light at the pavilion. The handrail at the parish office had been installed. The Clerk would get a quote for the pavilion floodlight that faced the car park.

23/32 Highways repairs and other issues: To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them

The Clerk was asked to arrange for the roadwork sign that had been left in the High Street to be removed. Cllr Nicholson mentioned that cars were still parking on the bend at the top of Stather Road, so the Clerk would chase up about having double yellow lines painted. He also enquired as to whether there was any information on the resurfacing of the bottom end of Stather Road.

23/33 To consider the following planning applications:

a. To agree a response to the government’s consultation on the revision of the National Planning Policy Framework

It was agreed that the Clerk would complete the online consultation on behalf of the parish council

b. Any applications from the date of the Agenda being sent out

Planning Number	Application	Response
PA/2023/217	Application to prune a liquidamber identified as T1 in and subject to Tree Preservation (36 Main Street, Normanby) Order 2020	No concerns

c. Planning Applications

Planning Number	Application	Response
PA/2023/93	Planning permission to erect a single-storey side & rear extension & convert garage to playroom at Allerdale, 33 Tee Lane, BUS	No concerns
PA/2023/122	Planning permission to erect two-storey extensions and alterations including partial demolition of the existing house – resubmission of PA/2022/1755 at Glebe House, 25 St Andrews Drive, BUS	No concerns

d. Planning decisions made by NLC

Planning Number	Application	Response
PA/2022/2071	To create new and widened vehicular entrance at Kings Ferry House, Kings Ferry Wharf, Stather Road, BUS	Permission granted

PA/2022/2004	Planning permission for single storey side and rear, and first floor extensions at 35 Holme Drive, BUS	Permission refused
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23/34 Finance:

a. To receive a report on the quarterly financial review

Members had received a report prior to the meeting. There were no questions

b. To consider and approve current income and expenditure

The Clerk explained expenditure against the budget. There were no questions on the reports

c. Monthly balances on accounts and unrepresented cheques in the accounting period

The Clerk went through the balances of the accounts.

d. To approve payment of accounts and receipts and any other outstanding payments

It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to pay the invoices for February. It was proposed by Cllr Webber, seconded by Cllr Mitchell and **RESOLVED** unanimously to transfer £7,000 from the Barclays savings account to the Barclays current account so that the invoices could be paid.

Company	GROSS	Reason
Employees	2189.62	February salary
HMRC	248.33	February Tax/NI
ERPF	611.57	February Pension
EE	21.20	clerk's telephone
Employee	25.78	trailer extension lead/fuel
Barclaycard	101.10	tractor oil/GMO mobile
Pestcotek	100.00	Mole removal
J Crowston	93.47	Pavilion/office cleaning
Utility Warehouse	637.74	broadband/electricity/gas
Primary Care Supplies	1614.00	Defibrillator/case (grant funded)
Wave	12.16	Parish Office water
St Andrews Church	579.61	Floodlighting (Nov 2020-Dec2022)
BAPP	215.95	Parish Office ramp handrail (grant funded)
Utility Warehouse	710.96	broadband/electricity/gas
	7161.49	

There being no further business the meeting was closed at 8.50pm. The next scheduled meeting will be held on Tuesday 21st March 2023 at the Village Hall at 7pm.

Chair's signature.....

Date.....