



BURTON UPON STATHER PARISH COUNCIL
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Parish Clerk: Candace Brent

Notice is hereby given that the Full Council Meeting of BURTON UPON STATHER PARISH COUNCIL
Will be held on **TUESDAY 19th MARCH 2024 at 7.00pm**
At the Village Hall, Todds Lane, Burton upon Stather
when the following business will be transacted.

There will be a Public Open Session, commencing at 7.00pm lasting for a maximum of 15 minutes, where members of the public are welcome to attend and are invited to address the Parish Council. This will include reports from any Ward Councillors present. The full council meeting will commence at 7.15pm or at the closure of the Public Open Session, whichever is the sooner

Agenda

1. Apologies for absence
2. Declaration of interest – Code of Conduct adopted by this Council:
 - a. To record declarations of interest by any member of the Council in respect of the agenda items listed below.
Members declaring interests should identify the agenda item and type of interest being declared
 - b. To note dispensations given to any member of the Council in respect of the agenda items listed below
3. Acceptance of minutes of the meeting held on Tuesday 20th February 2024
4. Clerk's report
5. To consider and discuss any issues raised in the public session not covered on the agenda
6. Correspondence to be noted and resolved upon
7. Councillor's Forum: Councillor's information exchange (10 minutes)
8. To receive the updated asset register and resolve and any actions arising
9. To receive an update on gov.uk email addresses
10. Review of the following policies:
 - a. Bereavement/Compassionate Leave
 - b. Dignity at Work
 - c. Lone Working
11. Reports: to receive the following reports and resolve any actions arising:
 - a. Burton Playing Fields to include an update on the storage container and quotes for the trim trail
 - b. Village Hall Committee
 - c. Thealby Play Area
 - d. Burial ground
 - e. Allotments
 - f. Public Rights of Way/Footpaths/Burton Hills
 - g. Kingsferry Wharf
 - h. NLGEP
12. Grants: to receive a report of progress with grant applications made by the Parish Council and resolve any actions arising
13. Maintenance in the Villages:
 - a. to receive a verbal update on any maintenance issues and resolve any actions arising
 - b. to receive an update on the noticeboards and resolve any actions arising
 - c. to receive quotes to resurface the footpath at the paddock
14. Highways repairs and other issues:
 - a. To consider progress on outstanding repairs or other Highway matters to be reported and resolve any actions arising from them
 - b. To consider asking for NLC to install 'no waiting for wagons' signage on Stather Road and resolve any actions arising
15. To consider the following planning applications:
 - a. Any applications received after the date of the agenda being sent out

b. Planning Applications

Planning Number	Application
PA/2024/197	Planning permission for a front porch and changes to the front elevation including a pitched roof and other external alterations at 21 Hillcrest, BUS
PA/2024/264	Planning permission to erect a single-storey rear and side extension and new roof over garage conversion at 33 Tee Lane, BUS

c. Planning decisions made by NLC

16. Finance:

- a. To consider and approve current income and expenditure.
- b. Monthly balances on accounts and un-presented cheques in the accounting period
- c. To approve payment of accounts and receipts and any other outstanding payments

17. Closed session: to resolve to go into closed session:

- a. To discuss staff matters

C E Brent

Candace Brent
Clerk to Burton upon Stather Parish Council
13th March 2024